### **Event Accepted Payment Types**

Accepted forms of payment for registration:

- Credit card (VISA, Mastercard, American Express, are accepted)
- Check (payment must be received two weeks prior to the event start date.)

# **Event Registration Cancellation Policy**

NAACP 5124 will honor cancellation requests and provide a refund, less a \$50 processing fee, for all requests submitted in writing no later than 30 days prior to the start of the event. No refunds will be permitted after this deadline. Please submit cancellation requests in writing to naacp5124@gmail.com

### **Virtual Attendee Link Sharing**

When registering for a virtual event in any capacity, the event registration link is to be for single use only. Link sharing without approval can result in the inability to access the event and a canceled registration without a refund. For inquiries on registering a large group to watch a virtual event together, NAACP 5124 can customize a pricing quote. Please submit these inquiries to naacp5124@gmail.com

## **Substitution Policy**

Transfer of tickets or registration to another individual before the cancellation deadline is free of charge but subject to classification charges. Transfer of tickets or registration after the cancellation deadline will be charged a \$10.00 transfer fee.

## **Schedule and Agenda**

Due to speaker availability, the event schedule is subject to change. The most up-to-date schedule will be published on the event website.

### **Data and Photo Use**

By registering, you provide consent that your profile will be stored with NAACP 5124 and shared with processing systems for the purpose of doing business with NAACP 5124. You will provide consent to receiving announcements from NAACP 5124 and you may opt-out at any time by contacting NAACP 5124 or updating preferences. By registering, you will also consent to NAACP 5124 sharing your profile information to set up an account in the event platform, and you may opt out at any time by contacting NAACP 5124. By registering, you give consent for any session in which you participate to be recorded and available for viewing for a limited period following the end of the event. NAACP 5124 also reserves the right to use screen grabs and/or photos captured by conference organizers in event marketing materials.

Certain events and circumstances may require additional release acknowledgment. That form is found on the policy page of the NAACP website 5124.

#### **Code of Conduct**

This policy outlines the Code of Conduct for all members, volunteers, and community participants of the NAACP 5124 and summarizes the behavior expected of members and volunteers representing NAACP 5124 in any forum or private correspondence, along with NAACP 5124 community programming participants. NAACP 5124 is dedicated to hosting safe and productive experiences for all members of the NAACP 5124 community. NAACP 5124 will not tolerate discrimination, or any form of unlawful harassment, and is committed to enforcing this Code of Conduct (the "Code") at all NAACP 5124 events, programming, governance meetings, and in any instance where an individual is presenting on behalf of NAACP 5124. As a professional society, the NAACP 5124 is committed to providing an atmosphere that encourages the free expression and exchange of ideas as they relate to undergraduate research. Furthermore, NAACP 5124 upholds the philosophy of equal opportunity for and treatment of all community participants and staff whether in person or online.

## **COVID Safety**

Our priority remains the safety of attendees, presenters, and NAACP 5124 members, as such, we will follow COVID-19 safety protocols and mandates by federal and/or local authorities at the time of the event. Please note that we will continue to post updates to our website as the situation evolves and policies might be updated.

Attendees at on-site NAACP 5124 events are encouraged to take a COVID-19 viral test within 72 hours of their trip to the on-site event to confirm a negative status. We will not validate test results but expect participants to take individual responsibility in ensuring that we create a safe environment to the fullest extent possible.

### **COVID-19 Liability Waiver**

Participant acknowledges the contagious nature of the Coronavirus/COVID-19 and that the <u>Centers for Disease Control and Prevention</u> and other governmental or public health authorities recommend vaccination and wearing of masks to prevent the spread of the virus. Participant further acknowledges that there is no guarantee that these preventative measures will prevent the transmission of the virus.

Participant further acknowledges NAACP 5124" cannot guarantee that participant will not become infected with the Coronavirus/COVID-19 by participating in the event hosted by NAACP 5124. Participant understands that the risk of becoming exposed to and/or infected by the Coronavirus/COVID-19 may result from the actions, omissions, or negligence of the participant and others, including, but not limited to, NAACP 5124's staff, contractors, a venue's staff, other participants, attendees, and their families.

#### Participant represents and confirms that:

- 1. Participant will not attend the event if Participant is experiencing any symptom of illness such as:
  - Fever, such as chills, sweats, feeling "feverish", or having a temperature that is elevated at or above 100.4 F.
  - Cough, shortness of breath or difficulty breathing, or chest tightness
  - Runny nose, congestion, or eye drainage
  - Sore throat or loss of taste/smell
  - Body aches, fatigue, or headache
  - Diarrhea, nausea, or vomiting
- 2. Participant will not attend the event if Participant has traveled to any area considered high risk for COVID-19 or been exposed to someone with a suspected and/or confirmed case of the Coronavirus/COVID-19 within the number of days outlined by CDC for quarantine and isolation.
- 3. Participant will not attend the event if Participant has been diagnosed with Coronavirus/COVID-19 within the number of days outlined by CDC for quarantine and isolation.
- 4. Participant will follow all CDC and local governmental recommended guidelines as much as possible and limiting any exposure to the Coronavirus/COVID-19.
- 5. Participant will follow safety protocols required by the facility or event organizers at the time of the event.

Participant hereby releases and agrees to hold NAACP 5124 harmless from, and waive on behalf of Participant, Participant's heirs, and any personal representatives, any and all causes of action, claims, demands, damages, costs, expenses, and compensation for damage or loss to Participant and/or property that may be caused by any act, or failure to act of NAACP 5124 related to the event.

Participant understands and agrees that this release discharges NAACP 5124, its officers, directors, employees, and contractors, from any liability or claim that Participant, Participant's heirs, or any personal representatives may have against NAACP 5124 with respect to any bodily injury, illness, death, medical treatment or property damage that may arise from, or in connection to Participant's participation in the NAACP 5124 event.